

Family Engagement Quality Improvement Phone Interview Project: Invitation to Participate

Dear (Parent/Caregiver Partner Name):

We are pleased to invite you to participate in an **optional** component of the Family Engagement Quality Improvement Project that will provide you an opportunity to share your valuable lessons learned, showcase your hard work and successes, and provide feedback related to your participation in the project. This additional voluntary component of the Family Engagement Quality Improvement Project will involve participation in a 60-minute phone interview with evaluation consultant Pam Kelley, PhD, from Kelley Analytics in January or February 2017. You have the option to participate in this interview individually or with other members of your practices's core improvement team.

Specifically, we will ask participants to:

- Review a list of questions developed jointly by project staff, Expert Work Group members, and an evaluation consultant in advance of the interview. These questions will be provided to you at least two weeks in advance of the phone interview.
- Work with project staff and evaluation consultant to schedule a 60-minute phone interview with the evaluation consultant. You also have the option to participate in this interview with other members of your core improvement team.
- Submit a consent form for participation in the phone interview. The consent form will be emailed to you in a separate email once we receive confirmation of your participation.
- Participate in a 60-minute phone interview with the project's evaluation consultant. You will have the option to participate in the phone interview individually, or with other members of your core improvement team (pediatrician, nurse, administrative staff).
- During the phone interview, share experiences related to participation in the project, including any successes, challenges, and new skills gained throughout the project.

If you are interested in participating in a 60-minute phone interview to provide feedback about your experience participating in the Family Engagement Quality Improvement Project, please respond to this email by **January 1, 2017**.

If you have any questions or concerns, please do not hesitate to contact me by email at akuznetsov@aap.org or by phone at 847/434-7087.

We look forward to hearing from you soon.

Best,

Alex Kuznetsov, RD
Program Manager
National Center for Medical Home Implementation
American Academy of Pediatrics
Email: akuznetsov@aap.org
Tel: 847/434-7087
www.medicalhomeinfo.org
www.pediatricmedhome.org

