

DATE DUE: December 30, 2016

The Monthly Progress Report (MPR) details the tests of change related to family engagement practice teams undertaken during the action period and any success stories or challenges they encountered.

* 1. Practice Name:

Project Aim Statement: By January 2017, 10 pediatric primary care practices will work individually and collaboratively to test, implement, disseminate, and plan to sustain strategies that lead to improved family engagement in clinical practice through enhanced shared decision-making and connection of families to appropriate supports and services.

Instructions:

The purpose of this report is to obtain the following information from practice teams:

1. Describe tests of change and identify resources and tools utilized to test changes.
2. Identify successes and barriers in implementing tests of change.
3. Share what you learned this month.
4. Rate the impact of the project on patient/family communication and health care team experience in caring for patients and families.

Click "Next" to begin:

* 2.

Did you meet as a team throughout the month of December to plan tests of change and discuss challenges/successes?

Yes

No

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3. How many times did you meet as a team?

4. Who attended the team meetings (for example, core improvement team members, additional practice staff, parent/caregiver partners, other family members, Information Technology staff, etc)?

5. What did your team discuss during team meetings?

Family Engagement Tests of Change and Tools:

Please identify the changes you have tested within the past month. For each, describe changes, the impact/learning from this change you have made, and/or the tools you have tested.

* 6. Has your practice developed and/or modified one or more decision aid(s) in practice (modification could include adding a practice name or logo to a decision aid)?

Yes

No

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* 7. If yes, please specify what decision aid was developed and/or modified in practice.

- Cincinnati Children's Hospital Decision Aids
- Ottawa Family Decision Guide
- Dartmouth-Hitchcock Decision Support Tools
- Other (please specify)

* 8. Please describe how you developed/modified the decision aid in practice.

* 9. Has your practice implemented one or more decision aid(s) in practice?

Yes

No

* 10. If yes, please specify what decision aid your practice implemented.

* 11. Please describe how you implemented the decision aid(s) in your practice.

* 12. Does your practices have a system in place for tracking and following up on referrals to appropriate supports and services for patients/families/caregivers?

Yes

No

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* 13. If yes, please specify the system you have in place for tracking and following up on referrals to appropriate supports and services for patients/families/caregivers:

Checkbox in patient medical record

Referral fax back form

Requests for patient summary

Follow-up phone calls

Patient registry

Other (please specify)

* 14. Please describe how you implemented the system for tracking and following up on referrals to appropriate supports and services for patients/families/caregivers.

* 15. Does your practice have an engaged parent/caregiver partner that is a core member of the improvement team?

Yes

No

* 16. If yes, please provide one or more example(s) of how the parent/caregiver partner was engaged in improvement team activities throughout this Action Period.

* 17. Does your practice have a system in place for obtaining feedback from families on patient/family experience?

Yes

No

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* 18. If yes (you have a system in place for obtaining feedback from families on patient/family experience), please select an example of what this system is:

- Family advisory group/council
- Post-visit family experience survey
- Parent/family focus groups
- Ask families for informal feedback at visits
- Suggestion boxes
- Other (please specify)

* 19. Please describe how you implemented the system(s) for obtaining feedback from families on patient/family experiences.

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* 20. Did your practice host a "lunch and learn" with a community-based organization that included practice staff and/or family members?

Yes

No

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* 21. If yes, please describe what you learned at the “lunch and learn” and any changes you plan to implement based on what you learned.

* 22. Please select the focus of the community-based organization:

- Child-Care
- Housing Assistance
- WIC
- Nutrition
- Title V
- Local Family to Family Health Information Center (F2F HIC)
- Other (please specify)

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* 23. Did your improvement team share project results and progress with the rest of the practice/clinic staff (this can also include parents/caregivers)?

Yes

No

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* 24. If yes, please identify how project results/progress were shared with the rest of the practice/clinic staff.

- Discussing run charts during monthly team meetings
- Sharing challenges and success during team huddles
- Highlighting project results in practice newsletter
- Showcasing project results on practice bulletin board
- Other (please specify)

* 25. What other tests of change did your practice test/implement related to shared-decision making? Shared decision making is a collaborative process that allows patients and their health care providers to make health care decisions together, taking into account the best scientific evidence available, as well as the patient's values and preferences.

A model for shared decision making includes: 1) Introducing choice; 2) describing options; 3) helping patients explore preferences and make decisions.

* 26. What other tests of change did your practice test/implement related to connecting families to appropriate supports and services?

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* 27. Share something important, surprising, or successful your team learned/implemented this month.

* 28. What was the biggest barrier/challenge your team encountered this month? Were you able to overcome it? If so, how?

* 29. Think about the changes your team has implemented as part of the "Family Engagement Quality Improvement Project." Because of this project, the overall office visit time for patients and families has (Rate on a scale of 1-5, where 5=significantly decreased and 1=significantly increased)

Much less time (5)

4

No change (3)

2

Much more time (1)

* 30. Think about the changes your team has implemented as part of the "Family Engagement Quality Improvement Project." Because of this project, the care team's confidence about engaging families in shared decision-making has become:

(Rate on a scale of 1-5, where 5=much more confident and 1=much less confident)

Much more confident (5)

4

No change (3)

2

Much less confident (1)

* 31. What issues or topics would you like to discuss on a monthly project team call or through the project email list?

Please click "Done" to submit your report.

Thank you!