

# Family Engagement Quality Improvement Project

A project of the National Center for Medical Home Implementation in the American Academy of Pediatrics  
Funded by a cooperative agreement from the Maternal and Child Health Bureau,  
Health Resources and Services Administration

The National Center for Medical Home Implementation (NCMHI) in the American Academy of Pediatrics is recruiting 10 **primary care** pediatric teams to participate in a quality improvement project focused on family engagement in practice. The quality improvement project involves the following components: 1) collecting data using medical record reviews and post-visit family surveys; 2) participating in a series of facilitated discussions related to family engagement, including in-person learning sessions; and 3) conducting a series of activities designed to elicit measureable changes related to family engagement over the project period.

**Practice teams of 4 members each are being recruited. Each team must include the following team members: a pediatrician, nursing/non-pediatrician clinical staff, administrative/front desk staff, parent/caregiver partner.\***

This project has received approval from the American Academy of Pediatrics (AAP) Institutional Review Board (IRB). No identifiable protected health information is being collected for this project; therefore, **HIPAA authorization will not be needed from patients in order for you to participate.**

Project implementation will occur from May 2016 – February 2017. Practice **teams** selected to participate will:

- Participate in a 60-minute orientation webinar on April 27, 2016 or April 28, 2016 at Noon Eastern Time
- Complete a web-based pre-implementation survey
- Participate in an in-person Learning Session June 3-4, 2016, at or near the AAP Headquarters in Elk Grove Village, IL (travel expenses will be covered)
- Regularly collect data by reviewing medical records (20 at baseline, 10 throughout each Action Period)
- Regularly collect data by distributing post-visit family surveys (10 surveys at baseline and during each action period)
- Test changes and improvements in practice related to family engagement
- Submit findings and progress through monthly progress reports
- Engage in education on family engagement via participation on one-hour monthly educational conference calls/webinars
- Participate on two one-hour quality improvement coaching calls with the project's quality improvement advisor
- Complete a web-based post-implementation survey
- Participate in team telephone interview describing your experience participating in the project (optional)
- Share progress and results of this project with practice staff and leadership

Please indicate your interest in participating by completing the application located at:

<https://www.surveymonkey.com/r/familyengagementqproject>

\* If a parent/caregiver is not identified at the time of application, teams can still complete the application. All teams must identify a parent/caregiver partner by the in-person Learning Session June 3-4, 2016.

**Applications are due from project teams by April 15, 2016. Only one application per practice-based project team is required.**  
**Applications will be reviewed by members of a project oversight work group.**  
**Applicants will be notified of their acceptance status by April 22, 2016**



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