

Family Engagement Quality Improvement Project: Recruitment Invitation Email

Dear (Insert Recipient Name Here):

The National Center for Medical Home Implementation (NCMHI) in the American Academy of Pediatrics (AAP), via a cooperative agreement with the Maternal and Child Health Bureau is recruiting 10 primary care pediatric practice teams for a quality improvement project focused on family engagement:

- Participate in a 60-minute orientation webinar on April 27, 2016 **or** April 28, 2016 at Noon Eastern Time
- Complete a web-based pre-implementation survey
- Participate in an in-person Learning Session June 3-4, 2016, at or near the AAP Headquarters in Elk Grove Village, IL (travel expenses will be covered)
- Regularly collect data by reviewing medical records (20 at baseline, 10 throughout each Action Period)
- Regularly collect data by distributing post-visit family surveys (10 surveys at baseline and during each action period)
- Test changes and improvements in practice related to family engagement
- Submit findings and progress through monthly progress reports
- Engage in education on family engagement via participation on one-hour monthly educational conference calls/webinars
- Participate on two one-hour quality improvement coaching calls with the project's quality improvement advisor
- Complete a web-based post-implementation survey
- Participate in team telephone interview describing your experience participating in the project (optional)
- Share progress and results of this project with practice staff and leadership

The goal of this project is to increase family engagement in clinical practices through shared decision making and connection of families to appropriate supports and services.

The attached document includes additional information about the project and specific details regarding how to obtain and complete the project application. Applications are due by April 15, 2016.

For more information, contact Alex Kuznetsov, Program Manager, at akuznetsov@aap.org.